

Arkansas Board of Health Education

October 16, 2013

Meeting Minutes

Present: Kim Miller (Chair), Alison Rose (Scribe), Sabra Miller, Carrie Poston, Becky Hall, Rosemary Alcon

Regrets: Amanda Harvey

Review of minutes from July 17, 2013 meeting

- Kim will update the minutes to reflect the items requiring approval by voting, which were all approved via electronic voting by members.
- Pending the above change, minutes were approved.

Treasurer's Report

- Carrie provided a written summary showing a balance of \$4,748.68.
- Since the Board has been administratively assumed by the Arkansas Department of Health (ADH), Carrie will now work with the ADH Chief Financial Officer and Accounting Department to run budget reports. One change in the new reporting is that deposits and expenditures do not appear in "real time."
- When prepaid use of our Board web site and Board PO Box has reached expiration, the Board will use the web page provided by ADH and will obtain a mail slot at ADH, thereby reducing the Board's costs for these operational activities.

New Business

- The Board welcomed its newest member Becky Hall. Becky serves as a non-CHES representative to the Board.
- Kim will send letters to Arkansans who pass the National Commission for Health Education Credentialing, Inc. (NCHEC) exam in October, notifying them of their responsibility to register with the Board if working as a health educator.

Old Business

- Alison provided a summary of proposed changes to Act 1237 of 1997 (the Health Educator Practice Act) and the State Rules and Regulations currently governing the Board and its activities.
- Updates should include Master Certified Health Education Specialist (MCHES) as a covered credential.
- Carrie will talk with government affairs personnel at ADH to determine whether language can be shortened and direct readers to NCHEC, in an effort to prevent the need for multiple changes in the future as NCHEC makes changes in their policies.

- Alison will incorporate changes from today's discussion and Carrie's findings.
- Carrie will invite appropriate ADH personnel to review the proposed changes and offer guidance about next steps toward revisions.

Upcoming Meeting Dates:

- January 15, 2014
- April 16, 2014
- July 16, 2014